



To: Superintendents, Principals, and School Business Officials

From: Stephen Balko, Director School Building Security

Date: April 3, 2020

Subject: **REVISED** - FEMA Public Assistance Information

Due to the number of Requests for Public Assistance (RPA) nationwide, FEMA has revised their application procedures for the public assistance program. FEMA has now authorized entities to create their own profiles in the Grants Portal and complete the RPA within the Grants Portal.

This form must be submitted by April 12, 2020. For profit schools are not eligible for FEMA's Public Assistance program. This is one opportunity schools will have to apply for reimbursement for disaster related expenses. Expenses are defined as "Category B" funded items. Future funding may be available to schools through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and other to-be-determined sources. **The Request for Public Assistance application is the initial step, and signals to FEMA that you have an interest in applying for public assistance funds.** IDOE encourages schools to take these initial steps in anticipation of future reimbursement requests.

The educational systems costs must specifically be related to eligible *emergency actions to save lives or protect public health and safety or improved property* in the current COVID-19 pandemic. **Schools should continue to record all costs in preparation for public assistance.**

For more information on creating an account in the Grants Portal and completing the Request for Public Assistance, and "Category B" funded items please click the following links:

- [Grants Portal and RPA](#)
- [Category B Expenses](#)
- [FEMA Public Assistance and Program Guide](#)

If you have any questions, please contact Stephen Balko at 317-232-4914 or e-mail at sbalko@doe.in.gov.